

ANNUAL QUALITY ASSURANCE REPORT

(AQAR)

A Report of 2016-17

IQAC: Kaliabor College

**TO BE SUBMITTED TO
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
(NAAC)**

The Annual Quality Assurance Report (AQAR) of the IQAC

July 1, 2016 to June 30, 2017

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

I. Details of the Institution

1.1 Name of the Institution

KALIABOR COLLEGE

1.2 Address Line 1

P.O. Kuwaritol,

Address Line 2

Dist-Nagaon

City/Town

Kaliabor

State

Assam

Pin Code

782137

Institution e-mail address

principal@kaliaborcollege.org

Contact Nos.

Land-03672-276535/211255

Mobile-09435165486

Name of the Head of the Institution:

Dr. H.K. Chaliha, Principal

Tel. No. with STD Code:

03672-276535/211255

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCOCN 18879)

1.4 NAAC Executive Committee No. & Date:

*(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)*

*EC no. EC/34/097, Dated November 04,
2004.*

1.5 Website address:

Web-link of the AQAR:

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B ⁺⁺	80	2004	2009
2	2 nd Cycle	A	3.03	2015	Nov.14, 2020

1.7 Date of Establishment of IQAC: DD/MM/YYYY

1.8 AQAR for the year (for example 2010-11)

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

AQAR 2014-15 submitted to NAAC on 09-10-2015

AQAR 2015-16 submitted to NAAC on 28-06-2016

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

Type of Institution Co-education Men Women

Urban Rural T

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

BBA, BCA, B.Sc. Biotechnology & B.Voc.

1.12 Name of the Affiliating University (for the Colleges).

Gauhati University

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc.

Autonomy by State/Central Govt. / University	<input type="text" value="-"/>		
University with Potential for Excellence	<input type="text" value="-"/>	UGC-CPE	<input type="text" value="-"/>
DST Star Scheme	<input type="text" value="√"/>	UGC-CE	<input type="text" value="-"/>
UGC-Special Assistance Programme	<input type="text" value="-"/>	DST-FIST	<input type="text" value="-"/>
UGC-Innovative PG programmes	<input type="text" value="-"/>	Any other (<i>Specify</i>)	<input type="text" value="1. DST, NER Package
2. DBT NE Package
3. DBT HUB
4. DBT Star College
5. RUSA Scheme"/>
UGC-COP Programmes	<input type="text" value="-"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="06"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="01"/>
2.3 No. of students	<input type="text" value="01"/>
2.4 No. of Management representatives	<input type="text" value="01"/>
2.5 No. of Alumni	<input type="text" value="01"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="02"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="01"/>
2.8 No. of other External Experts	<input type="text" value="01"/>
2.9 Total No. of members	<input type="text" value="14"/>

2.10 No. of IQAC meetings held: 03

2.11 No. of meetings with various stakeholders: No. Faculty
Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No
If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- 1. Organized one workshop on ICT
- 2. Organized one book fair and art competition
- 3. Actively participated in the formulation of a new admission policy
- 4. Played an important role for collection of books for the Central Library under the RUSA scheme.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year: *

Plan of Action	Achievements
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1. Organization of one book fair and art competition 2. Organization of one workshop 3. Actively participated in the formulation of a new admission policy 4. Played an important role for collection of books for the Central Library under the RUSA scheme 5. Rendered help and support in formation of Itihas Adhyayan Kendra, Kaliabor 6. Support to the Academic Committee for overall academic improvement of the college.	1. Organized. 2. Organized. 3. A new admission policy formulated and admission completed according to it. 4. Collection of books done. 5. Itihas Adhyayan Kendra, Kaliabor formed. 6. Matter is considered and action taken in this regard.
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* Attach the Academic Calendar of the year as Annexure. Attached **Annexure(iii)**

2.15 Whether the AQAR was placed in statutory body Yes No

- v

Management - Syndicate - Any other body Academic Committee

Provide the details of the action taken

The AQAR was approved after verification and discussion

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes

PhD	00	00	00	00
PG	01	01	02	00
UG	08	0	04	04
PG Diploma	01	00	01	00
Advanced Diploma	00	00	00	00
Diploma	00	00	00	00
Certificate	02	00	02	00
Others	00	00	00	00
Total	12	01	09	04
Interdisciplinary	00	00	00	00
Innovative	00	00	00	00

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

Core subjects

1. English
2. Environmental studies.
3. Modern Indian Languages.

Optional Subjects

1. English (major)
2. Assamese
3. Pol. Science
4. History
5. Education
6. Economics
7. Sociology
8. Physics
9. Chemistry
10. Mathematics
11. Botany
12. Zoology
13. Statistics
14. Biotechnology
15. Computer science
16. Commerce
17. Accountancy
18. Management
19. Communicative English
20. Tourism & Travel Management

Open Courses

All courses under K. K. Handique State Open University.

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	M.A., M.Com., P.G.D.C.A. B.A., B.Sc., B.Com, B.B.A., B.C.A., B.Sc. Biotechnology & B.Voc. = 10
Trimester	-
Annual	-

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

New regulations of B.Voc. programme are set by the parent university.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Department of Sociology
 Department of Computer Science

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
53	22	31	00	00

2.2 No. of permanent faculty with Ph.D.

20

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
02	04	00	00	00	00	00	00	02	04

2.4 No. of Guest and Visiting faculty and Temporary faculty 04 00 33

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	Nil	08	7
Presented papers	Nil	05	04
Resource Persons	Nil	00	00

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Introduction of students and faculty exchange programmes with the neighbouring colleges.

2.7 Total No. of actual teaching days

during this academic year

252

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Internal examination in major subjects is mainly entrusted with majority of the departments. Internal examination in general subjects is centrally conducted.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

04

Board of Study

08

Curriculum Development

15

Syllabus development

2.10 Average percentage of attendance of students

64

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division*				
		Distinction %	I %	II %	III %	Pass %

B.A.	316					68.67
B.Sc.	31					74.19
B.Com.	32					37.50
BCA	02					Result not declared
BBA	04					”
BSc-BT	08					87.50

*Under the CBCS of result declared by the parent university division is not stated in the certificates.

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

At the department level the HOD of every department along with his colleagues monitors and prepares the report on the Teaching & Learning processes. The report placed by the HOD in the academic body of the college is in turn submitted to the IQAC. The IQAC keeps track of students' performance in thorough discussions in its meetings and makes specific recommendations for teaching and learning process to be implemented by the authority. It also takes note of class attendance of the students and course coverage through contacts with the concerned departments and holds discussions with the principal and vice principal, and also with the teaching staff for improvements.

2.13 Initiatives undertaken towards faculty development:

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC – Faculty Improvement Programme	11
HRD programmes	00
Orientation programmes	02
Faculty exchange programme	00
Staff training conducted by the university	00
Staff training conducted by other institutions	00
Summer / Winter schools, Workshops, etc.	02
Others- Workshop on ICT conducted by the Institution	30

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	07	02	00	02
Technical Staff	00	00	00	01

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Monitors the research proposals through research committee.
- It supports the editorial board to publish a research bulletin titled 'Focus'.
- It proposes to hold a few national level workshops and seminars.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	00	00	00	00
Outlay in Rs. Lakhs	00	00	00	00

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	08	02	01	01
Outlay in Rs. Lakhs	10,20,500	3,50,000	00	00

3.4 Details on research publications

	International	National	Others
Peer Review Journals	00	08	
Non-Peer Review Journals		00	03
e-Journals		00	
Conference proceedings		00	

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	00	00	00	00
Minor Projects	2016-19	ICSSR, ASTEC	3,50,000	1,75,000
Interdisciplinary Projects	00	00	00	00
Industry sponsored	00	00	00	00
Projects sponsored by the	00	00	00	00

University/ College				
Students research projects <i>(other than compulsory by the University)</i>	2012-18	DBT	25,000	25,000
Any other(Specify)	00	00	00	00
Total	00	00	00	00

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

1.DST,
NERPackage
2.DBT NE
Package
3.DBT HUB

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution Nil

Level	International	National	State	University	College
Number	00	01	00	00	00
Sponsoring agencies	00	ICSSR	00	00	00

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College
Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	00
	Granted	00
International	Applied	00
	Granted	00
Commercialised	Applied	00
	Granted	00

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year. 02

Total	International	National	State	University	Dist	College
00	00	00	00	02	00	00

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

01

01

3.19 No. of Ph.D. awarded by faculty from the Institution

00

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF 00 SRF 00 Project Fellows 00 Any other 00

3.21 No. of students Participated in NSS events: 02

University level 02 State level 00
National level 00 International level 00

3.22 No. of students participated in NCC events: 40

University level 00 State level 40
National level 00 International level 00

3.23 No. of Awards won in NSS: Nil

University level 00 State level 00
National level 00 International level 00

3.24 No. of Awards won in NCC: 04

University level 00 State level 04
National level 00 International level 00

3.25 No. of Extension activities organized: 05

University forum	00	College forum	03		
NCC	01	NSS	01	Any other	00

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility:

Donated fund to flood affected Majuli of Assam.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	50,836.4 sqm	00	Donations, College	50,836.4 sqm
Class rooms	63	02	UGC, College, State Govt. P.M. LAD, RUSA	65
Laboratories	19	02	UGC, College, DBT, DST. RUSA	21
Seminar Halls	02	00	UGC, College, DBT	02
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	43	11	UGC, DBT	54
Value of the equipment purchased during the year (Rs. in Lakhs)	55.45	11	00	66.45
Others	00	00	00	00

4.2 Computerization of administration and library

Most of the office work is computerised. The library provides internet services to students. Computerization of the library in soul.2 is going on

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	24,401	23,39,581	1486	4,66,914	25,887	28,06,495
Reference Books	9,504	15,09,989	509	1,70,303	10,013	16,80,292
e-Books (under Nlist, & National Digi Lib)	-	-	7,97,000	-	7,97,000	-
Journals	26	4030	02	1,100	28	5,130
e-Journals(under Nlist)	Nil	00	5000	00	5000	00
Digital Database	Nil	00	00	00	00	00
CD & Video	Nil	00	52	00	52	00
Others (specify)	Nil	00	00	00	00	00

4.4 Technology upgradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	82	06	10	14	03	20	22	07
Added	25	01	10	02	01	00	00	00
Total	107	07	20	16	04	20	22	07

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- One workshop for training of teachers on ICT is held.
- One ICT based language lab is being installed.
- Inlibnet service of the library is provided to teachers.

4.6 Amount spent on maintenance in lakhs :

i) ICT	1.75
ii) Campus Infrastructure and facilities	7.5
iii) Equipments	1.25
iv) Others	0.2
Total :	10.7

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- IQAC arranged library classes in the general class routine.
- Suggested uploading of student related data of the college to the institution's website for easy access.
- Conducted special meetings with members of Student's Union to convey the available support services for students.

5.2 Efforts made by the institution for tracking the progression

- Different committees for short term were constituted at the college level. These committees pass the reports to the IQAC for follow-up actions.
- Different committees of permanent nature like Governing Body, academic committee are there in the college to discuss the progress in different fields.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
3365	75	00	340

(b) No. of students outside the state

01

(c) No. of international students 00

Men	No	%	Women	No	%
	1916	50.69		1864	49.31

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1156	305	150	412	03	2026	1484	667	187	1102	01	3780

Demand ratio 750:600 Dropout % - 23

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The College has a Career Guidance Cell which regularly arranges for guidance of students for major state level competitive examinations.

5.5 No. of students qualified in these examinations 15

NET	00	SET/SLET	00	GATE	00	CAT	00
IAS/IPS etc	00	State PSC	00	UPSC	00	Others	15

5.6 Details of student counselling and career guidance

At the time of admission into different courses of the college also counselling is given. The career guidance cell organised career guidance programmes for admission into different courses.

No. of students benefitted 150

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
00	00	00	00

5.8 Details of gender sensitization programmes

The Women Cell of the college organized training programs for self-employment and women empowerment for mainly benefit of the persons inside and outside the campus.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount in Rs.
Financial support from institution	60	76,950
Financial support from government	332	15,06,080
Financial support from other sources(donors)	Nil	Nil
Number of students who received International/ National recognitions	Nil	Nil

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: College uniform for girl students changed to *salwar-kurta*.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:

To make it a rural institution of excellence.

Mission:

1. To provide immediate opportunity for higher education in the area.
2. To increase the number of graduates in the locality.
3. To develop knowledge and skills in the emerging fields by incorporating new courses.
4. To assume parental role in the area in developing moral and spiritual values among the youth, and in making them emotionally sound and enlightened.
5. To work against social evils and superstitions in the society.
6. To develop the college into an information hub for the rural population not having access to information technology.
7. To take up leadership role in creating environmental awareness among the local population.

6.2 Does the Institution has a management Information System?

No.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The curriculum is devised by the parent university. However, the college can find avenues for its development where possible:

- The college prepares the core as well as common components of the syllabus for B. Voc. Programme, sponsored by the UGC, under Gauhati University.

6.3.2 Teaching and Learning

- A general routine is prepared in the beginning of the each semester for smooth running of the classes after thorough discussions in the staff meeting. Optimum utilization of the college infrastructure is kept in view while preparing the same.
- At the departmental level, the HOD develops specific strategies in consultation with the faculty members and places the same in the staff meetings presided by the principal.
- The college arranges students' projects, study tours and summer school as an added facet to the main plan.

6.3.3 Examination and Evaluation

- The college plans its internal examinations as per the university calendar.
- For the university examinations, the college constitutes separate examination boards for each examination.

6.3.4 Research and Development

The environment of research created by the teachers enrolled for Ph.D. in different institutions gets the priority. Infrastructure development of the college went on full swing. Academic committee emphasizes on academic development.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Rearrangement of the library is made. Upgradation is on the anvil. Phase wise ICT facilities for all large classrooms are being provided.

6.3.6 Human Resource Management

The principal holds regular discussions with teaching and official staff for ensuring proper assignment of various workloads. Faculty members are engaged in different areas on the basis of their aptitude and expertise in the concerned fields.

6.3.7 Faculty and Staff recruitment

The college takes steps to fill in the vacant permanent faculty and staff positions immediately on creation of the vacancies. The shortage is managed by contractual and part time appointment.

6.3.8 Industry Interaction / Collaboration

Keeping in view the importance of skill based education and job market wherever applicable, the college has signed two separate MOUs with important local industries for introduction of B. Voc. programmes in Tourism and Tea garden management as per guidelines of UGC.

6.3.9

Proper advertisement in print and electronic media is one of the means to attract good students. The admission procedure is an open one. Lists of selected students to be admitted on merit basis and the date of admission are notified beforehand.

6.4 Welfare schemes for

Teaching	01
Non teaching	01
Students	03

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	No	Yes	Academic auditor
Administrative	No	No	No	No

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

Yes

No

For PG Programmes

Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Sub- zone system has been introduced for evaluation of answer scripts where each college is treated as micro zone in which the principal is responsible for evaluation of the scripts forwarded by the major zone for university examination.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

A part of the evaluation work is entrusted with the college as internal assessment and project work in some papers of major course

6.11 Activities and support from the Alumni Association

A meeting held in view of the NAAC Peer Team visit.

6.12 Activities and support from the Parent –Teacher Association

Meetings with parents and guardians were arranged to discuss and ensure increase of attendance of students in the classroom and discipline among them.

6.13 Development programmes for support staff

Nil.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Plantation programmes were taken on different occasion.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

New admission policy with combinations of subjects with number of students fixed is going to create a congenial academic atmosphere as students are distributed in different subjects proportionately.

Teacher and student exchange programme with the neighbouring colleges.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

At the beginning of the year process began for procurement of books for the library and laboratory implements. On the basis of the fund provided by the RUSA books and implements got supplied and digital cataloguing of those is going.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Atmaram Sarmah Chatra Gaweshana Bota (Students Research Award).

Teachers and Students Exchange Programme with the neighbouring colleges.

7.4 Contribution to environmental awareness / protection

Green audit of campus by students. State level official programme by ASTEC on World Environment Day held in the campus.

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- Strengths: Its rural base. Good infrastructure. Enrolment increased by leaps and bounds.
- Weaknesses: Poor quality input of students. Underuse of the facilities available in the campus.
- Opportunities: Only higher education institution in a vast area. Good potentiality in PG programmes in different subjects. The society has entrusted the role of a catalyst in socio-economic change.
- Threats: Rampant educated unemployment problem in the state. Lack of fund to run the ongoing self sponsored professional courses.

8. Plans of institution for next year

Academic- 1. To organize at least two Exchange programmes of students & Teachers

2. To organize annual Students' Research Competition

3. To organize three national level seminar/ workshops

5. Taking measures to increase percentage of students' attendance in the classes

Infrastructure- 1. Construction of a new building funded by RUSA

2. Construction of golden jubilee Administrative Block

3. Upgradation of computer lab

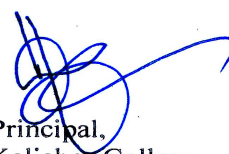
4. Upgradation of education lab

5. Renovation of the chemistry Lab

Dr. N.C. Das

Coordinator, IQAC

Dr. H.K. Chaliha



Principal,
Kaliabor College

Principal
Kaliabor College
Kuwaritor- 782137
Nagaon, Assam

Alumni Feedback

Keys: A-Highly Efficient B-Efficient C-Satisfactory D- Below Satisfaction

Most of the Alumni feel proud to be associated with Kaliabor College. The cause might be since the inception in 1969 the college has been developing in all areas and with Arts, Science and Commerce streams. In 2004 it got B⁺⁺ grade from first NAAC assessment and it was the best graded rural college in Assam, and in 2015 NAAC 2nd cycle assessment it got 'A' grade. It has vocational subjects in few areas and PG course besides the three streams now. So alumnus rate the institution excellent in overall development including the academic initiatives taken by the College. Moreover, the alumnus expressed highly efficient in HOD's & faculties cooperation and in acquired sufficient subject knowledge (both in theory and practice) during their students life.

However, with regards to their grievances, it was expressed above the satisfactory level either as student/alumni.

Parent Feedback

One of the important tenets of our education system at present is the involvement of parents in all aspects including making decisions, curriculum, and teaching. However, this involvement should be meaningful and directed toward improving the students' education. Parent involvement strategies in developing educational policies, forming institution-parent compacts to raise students' academic performance, and establishing school-parent partnerships to work on collaborative improvement projects are highly needed now. So keeping these views into consideration our college took feedback from parents and data are presented in below.

EXCELLENT-5, VERY GOOD-4, GOOD-3, SATISFACTORY-2, and POOR-1

Teaching-Learning	Discipline	Infrastructure	Examination System	Extension	Parental Support	Others
4.28	4.07	4.22	4.81	4.04	4.33	2

Parents are highly satisfied (i.e. excellent, from 4.5 to 5) with the internal examination system adopted and arrangement offered to external examination system by the college.

Whereas, with regards to teaching-learning practices and environment of the institution, discipline maintained within campus, infrastructure development, response to community needs and extension programmes offered by college and parental pride & respect for the college, they have expressed very good.

In other areas fees, appraising students and intimation to their wards' performance they have expressed positive comments. These areas were measured through yes or no techniques.

Thus parents have given good remarks on present education system adopted by Kaliabor College.

Annexure (ii)

Best Practice No. 1

Format for Presentation of Best Practice

1. Title of the Practice:

Atmaram Sarmah Chatra Gaweshana Bota(Students Research Award).

2. Goal:

To inculcate culture of research among the students and in the campus.

3. The Context:

There is lack of awareness of serious research among the students.

4. The Practice:

Research proposals based on local problems from the students of all the streams were sought. Students who submitted the research proposals made PowerPoint presentation in front of a research committee constituted for that purpose. After thorough review best proposals are selected for cash prize and citation.

5. Evidence of Success:

Much enthusiasm was seen among the teachers and students of the college.

6. Problems Encountered and Resources Required:

It took time to create awareness among the students. So numbers of proposals received were very few. Initial minimum research fund could not be given to the students.

7. Notes (Optional): This practice will continue along as the fund exists.

8. Contact Details

Name of the Principal: Dr. H. K Chaliha

Name of the Institution: Kaliabor College

City: Kaliabor
Pin Code: 782137
Accredited Status: 'A' in the second cycle of accreditation.
Work Phone : 03672-276535 Fax:
Website: www.kaliaborcollege.org
E-mail : principal@kaliaborcollege.org

Annexure(ii)

Best Practice No. 2

Format for Presentation of Best Practice

1. *Title of the Practice:*

Teacher-student exchange programme.

2. *Goal*

Providing exposure to students of the college with students of other colleges.

3. *The Context*

The students of the institute will realize the level of competition existing in the modern times and academic standard in different educational institutes. It provides opportunity to teachers for self-evaluation and measurement of their competence.

4. *The Practice*

Students along with teachers from neighbouring Colleges were invited to the college to participate in the teaching-learning process and vice versa.

5. *Evidence of Success*

It has been observed that students are more concentrating on studies and they tend to be more academically interested.

6. *Problems Encountered and Resources Required*

No separate financial resources available in the college for organising the kind of events.

7. *Notes (Optional):* this practice has been continuing since last year.

8. *Contact Details*

Name of the Principal: Dr. H. K Chaliha

Name of the Institution: Kaliabor College

City: Kaliabor
 Pin Code: 782137
 Accredited Status: 'A' in the second cycle of accreditation.
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Annexure(iii)

August 2016 - July 2017

Academic Calendar for Undergraduate Courses

Date(s)	Events/ Activities
Monday, August 1, 2016	Commencement of 1st, 3rd, and 5th Semester Classes
3rd Week of September, 2016	Sessional Examinations <i>Sessional examinations should be conducted during the class period without affecting the normal class routine</i>
1 - 31 October, 2016	Field Trip (subject specific), if any, is to be completed during this period <i>Normal classes will continue</i>
21 November - 3 December, 2016	Odd Semester Examinations (Practical)
5 December - 23 December, 2016	Odd Semester Examinations (Theory)
24 December, 2016 - 17 January, 2017	End Semester Vacation
Wednesday, January 18, 2017	Commencement of Even Semester Classes
Thursday, January 12, 2017	Evaluation of Answer Scripts of Odd Semester Examinations be completed by this date
1 - 7 February, 2017	College Week

3rd Week of March, 2017	Sessional Examinations <i>Sessional examinations should be conducted during the class period without affecting the normal class routine</i>
22 - 29 April, 2017	6th Semester Examination (Practical)
23 - 30 May, 2017	2nd and 4th Semester Examinations (Practical)
2 - 22 May, 2017	Even Semester Examinations (Theory)
May - June, 2017	Admission process to the 1st Semester of TDC classes should be completed within 12 days of declaration of HS results <i>Classes should commence within 5 days of the completion of the admission process</i>
Thursday, June 1, 2017	Commencement of 3rd and 5th Semester Classes
Monday, June 12, 2017	Evaluation of Answer Scripts of Even Semester Examinations be completed by this date
1 - 31 July, 2017	Summer Vacation

Notes:

- (a) *Notifications about Fill-up of Examination Forms, commencement of semester examinations, and declaration of results will be issued from the Office of the Controller of Examination, GU.*
- (b) *Election of Student Union Bodies will be as per UGC notifications (vide Lyngdoh Committee Recommendations)*

Academic Registrar
Gauhati University